

Preparing for Your Annual Review

Corporate Talk

Year end performance reviews and professional development planning are critical pieces of the career development puzzle for working professionals. Women face a number of unique barriers to having successful performance and development conversations, from differences in how their performance is rated and discussed, to the cultural expectation that women keep the peace and not advocate for themselves too aggressively.

This talk gives employees a framework for approaching their annual review so that they are prepared to communicate effectively about their performance and goals for the upcoming year.

Talk Outline

This talk covers all of the steps you need to do before you even get in front of your boss for the review. We'll cover:

- Reviewing past goals and making a plan to meet any outstanding ones
- Doing a self-review to determine the gaps in your current skillset
- Taking stock of your career goals and deciding what development you'll need
- Goal setting for what you'll ask for in your review (which is a two-sided street)

The goal of this talk is to set you up for success and give you the framework to figure out what you want to get out of your review.

About The Speaker



Holly Burton
Leadership Coach for Women in Male-Dominated Industries

Holly is speaker, facilitator, consultant, and coach with expertise in leadership, career development, feminist theory, and the unique mix of issues that make it challenging for women to succeed in STEM fields.

Holly spent the first ten years of her career as a mining engineer in an industry that is only 17% female. She now coaches ambitious women that want to advance their careers and works with companies to develop programs to retain female talent.

Holly speaks regularly at organizations including EA Games, DevOps Days Vancouver, Women in Mining BC, Disrupt HR, The BC Women in Energy Network, UBC Masters of Public Policy & Global Affairs, Women in Tech Week, The Society for Canadian Women in Science and Technology (SCWIST), The Women in Leadership Foundation, and her own Women in Male-Dominated Industries Speaker Series.

Holly can be found online at her [website](#), or via her meetup, [Women in Male-Dominated Industries](#).

The Details

Length:

1 Hour

Format:

Talk (with Q&A)